



GREAT WITLEY & HILLHAMPTON PARISH COUNCIL

FULL COUNCIL MINUTES 15th January 2026

Present: Cllrs P Trow (Chairman), C Dermeitzel (Vice Chairman), B Dallow, D Trow, F Chapman, D Danks

Clerk: Rachel Lambert

Members of the Public: – Five public members

25/82. Apologies

Cllr C Jones – Unwell

25/83. Declarations of Interest

None.

25/84. Minutes

The minutes of the meeting on 13th November 2025 were **agreed** as a true record and signed by the Chair.

25/85. Public Participation

- A question was raised of the difficulty faced with parking at the doctor's surgery during school drop off and collection times. With more housing, the situation will increase. Could consideration be given to additional parking through S106 funds if additional housing is agreed. The Parish Council would contact the school of current situation and comments received.

25/86. District and County Councillors' Reports

Report from County Cllr had been circulated and was noted.

25/87. Clerk's Report

- Letter prepared regarding outside lighting at Westerfield College.

25/88. Village Hall Management Committee and Maintenance of Bowens Field

(Cllr B Dallow, Cllr P Trow)

Film nights were continuing every month until May. Scaletrix event planned during January.

The replaced coping stones big improvement. Tilly mowing to be continued. Looking into composite sleepers to replace the retaining wall as these would have a longer life span.

The Parish Council had received an enquiry of use of the car park for a date in July on behalf of Shelsley Walsh Hill Climb; unfortunately another event is being held on same day at the village hall so on this occasion the request will be declined.

25/89. Lengthsman and Footpaths (Cllr C Jones & Cllr F Chapman respectively)

Cllr Jones had forwarded his report and reported the Lengthsman was doing a good job of keeping leaves removed from drains cleared.

C Bunn had reported overflowing drains in Home Farm Lane. Also, reported that the village hall car park had silt built up in areas and vegetation growing all round the car park. Suggested a digger to side out all the edges of the car park. Cllr Dallow would discuss with local business, if possible, for them to carry out the work with their equipment.

25/90. Neighbourhood Development Plan

Cllr Chapman reported that the NDP should go through soon, which will then allow the Parish Council to update further if required.

25/91. War Memorial

The Clerk explained that the planning application submitted had been rejected and was asked to submit further information to the heritage of the War Memorial. Further investigations from a report issued in 2019 which provides much historical details should help with processing the application further. The question was raised if the hedge that surrounds the war memorial could be brought down in height in order to make it more visible but also because it blocks the sunlight causing the stone to be damp which causes the lichen to grow damaging it. ACTION: CLERK

25/92. Fencing between GP Surgery and Village Hall Car Park

A section of the fencing between the Surgery and Car Park had become damaged some time ago. Parishioners had raised the question if this was going to be rectified. The Parish Council would contact the Surgery to establish where they were with repairs. Action: Clerk

25/93. Corner Meadow, Great Witley

Cllr Dallow shared ideas of what the future could be if Corner Meadow was available to the public. Some areas of thoughts were:

- Playing fields for sports teams of all ages for example cricket and football clubs.
- An additional facility for the school to use.
- Woodland walks and to make accessible for all.
- Possible additional parking for the GP Surgery.
- An area set aside for use as allotments.

Funds would require raising if the landowner wished to sell the land. Different ideas were presented of grants that could be available from various sectors.

The item would be on next agenda to discuss further and receive updates.

25/94. Defibrillators

The Clerk had been asked to investigate current situation of the defibrillators in the Parish. There are currently 3 and the are located at:

- Hillhampton – W3W location – silly.array.aviators this is up and running
- Village Hall, Great Witley and Petrol Station – both these require servicing and replacement parts

The Clerk had enquired with a company specialising in servicing and replacement parts. The costs were discussed and the Parish Council agreed to go ahead with the servicing of the other two defibrillators. Going forward the defibrillators would be checked by a member of the Parish Council on a regular basis to ensure all working. The website and noticeboards would be updated with the location of the defibrillators in the Parish. Action: Clerk

25/95. Planning

a. To note the PC response to the following applications under delegation:

i) **Application:** M/25/01809/HP

Proposal: Erection of single-storey side extension with enlarged partio

Location: Lippetts Cottage, Woodbury Hill, Great Witley, WR6 6JH

PC Comments: No objection to application.

ii) **Application:** M/25/01723/FUL

Proposal: Construction of a replacement dwelling. Variation of condition 2 of M/24/00320/FUL

Location: Ardachie Slyng, Worcester Road, Great Witley, Worcester, WR6 6HP

PC Comments: No objections to the application.

iii) **Application:** M/25/01938/HP

Proposal: Extension to existing dwelling.

Location: Perhill Plants Nursery, Worcester Road, Great Witley, WR6 6JT

PC Comments: Parish Council Objected application. The site was well outside of the village plan as set out by the SWDP. Site in open countryside. Increased access onto the main major road.

Development would increase the size of the property.

b. To note the following decisions made by the planning authority:

i) **Application:** M/25/01626/FUL

Proposal: Erection of 4 dwellings and associated works.

Location: Land at (Os 7540 6621), Stourport Road, Great Witley

MHDC Decision: Refused

ii) **Application:** M/25/01460/PIP

Proposal: Permission in principle application for up to two dwellings.

Location: The Bothie, Great Witley, Worcester, WR6 6JS

MHDC Decision: Refused

iii) **Application:** M/25/01457/PIP

Proposal: Permission in principle for a single dwelling

Location: The Bothie, Great Witley, Worcester, WR6 6JS

MHDC Decision: Approved

iv) **Application:** M/25/01682/FUL

Proposal: Removal of condition 5 on planning approval MH/94/0291 – Proposed double garage with storage and hobbies room over.

Location: Blackmore Cottage, Martley Road, Great Witley, WR6 6JY

MHDC Decision: Approved

v) **Application:** M/25/01809/HP

Proposal: Erection of single-storey side extension with enlarged partio

Location: Lippetts Cottage, Woodbury Hill, Great Witley, WR6 6JH

MHDC Decision: Approved

25/96. Finance & Governance (RFO)

a. The bank reconciliation to 30/11/25 & 31/12/25 was **approved** against the bank statement and signed by the Chair.

b. The budget/expenditure report to 31/12/2025 was **approved** and signed by the Chair.

c. All new signatories for Unity were ready.

d. The budget for 2026-2027 for Precept purposes was decided. A 5:1 vote for increasing the Precept by 11% to a figure of £13,320 was agreed. This was to take into account monies towards work on the car park, upkeep of defibrillators and possible works to the big ash tree in Bowen's Field

e. Malvern Hills District Council would be informed.

f. The following delegated and contractual payments were **approved** and initialled by the Chair:

In2Out	To empty bins in Bowens Field, litter pick; maintenance visit to two bus shelters	£189.43
In2Out	Lengthsman Duties November 2025	£246.50
R Lambert	Payroll November 2025	£488.76
Gold Star	Repair and replace broken coping stones	£597.10
Vodafone	Charges for October 2025	£7.00
ICO	Annual renewal of Data Protection Fees	£47.00
Vodafone	Charges for November 2025	£7.00
R Lambert	Payroll December 2025	£488.76
In2Out	Lengthsman Duties December 2025	£242.25
In2Out	To empty bins in Bowens Field, litter pick	£127.68
HMRC/PAYE	Quarter 3 ending 05/01/2026 PAYE	£414.35
R Lambert	Reimburse for purchase of AED Inspection Log Books x 2	£26.97

The following remittance advice was **noted** and initialled by the Chair:

WCC	Lengthsman scheme October	£259.25
WCC	Lengthsman scheme November	£246.50

25/97. Highways

No items to raise.

25/98. Correspondence

The following items were noted:

- Update received from MHDC Planning – War Memorial
- Update to monthly fees from Unity Trust Bank
- Updated WCC Lengthsman and MHDC with new bank account details
- MHDC reminder of Precept 2026-2027
- Drainage report submitted of blocked drains by Fountain Court
- Enquiry from walking group use of car park
- Email received from member of public expressing interest of pursuing additional car parking in the future should future development take place within the village

25/99. Councillors' reports and items for future agenda

No items to raise.

Agenda Items:

- Discuss Land known as Corner Meadow, Great Witley
- War Memorial
- Defibrillators

25/100. Date of next meeting

The date of the next meeting was **confirmed** as scheduled for Thursday 19th March 2026, 7.30pm.


25/101. Confidential Items

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) allows the Council to exclude the public and press from items prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This includes items such as HR and where data protection must be observed.

Nothing to report.

Meeting ended – 8.30pm

Signed:



Date: 19th March 2026

Chairman