



GREAT WITLEY & HILLHAMPTON PARISH COUNCIL

FULL COUNCIL AGENDA

Councillors are duly summoned to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at **7.30pm on Thursday 19th March 2026** at the Village Hall.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded of the need to update their register of interests and to declare any Other Disclosable Interests in items on the agenda and their nature. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

3. Minutes

To agree the minutes of the Council meeting on 15th January 2026 as true record.

4. Public Participation

The meeting will adjourn and will be resumed by the Chairman after a maximum of 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

5. District and County Councillors' Reports

To **note** reports from the District and County Cllrs if available.

6. Clerk's Report

7. Village Hall Management Committee and Maintenance of Bowens Field (Cllr B Dallow, Cllr P Trow)

To receive any progress reports and **consider** any actions.

8. Lengthsman and Footpaths (Cllr C Jones & Clerk)

To receive any progress reports and **consider** any actions.

9. Neighbourhood Development Plan

To **receive** further updates received from the Steering Group (Cllr F Chapman & Cllr D Trow).

10. War Memorial, Great Witley

To **discuss and review** update of listed planning application; update to surrounding hedge.

11. Discuss Village Hall Car Park

12. Discuss Corner Meadow, Great Witley

13. Defibrillators

To **discuss** defibrillator located at Esso Garage – Housing Unit

14. Discuss Worcestershire Waste Local Plan



GREAT WITLEY & HILLHAMPTON PARISH COUNCIL

15. Planning

a. To **note** the PC response to the following applications under delegation:

i) **Application:** M/25/01934/LB

Proposal: Enamelling of engraved letters; step repair including cleaning damaged stone and installing stainless steel bars into pre-drilled holes.

Location: Great Witley War Memorial, Worcester Road, Great Witley

PC Comments: Supports the application.

ii) **Application:** M/26/00233/FUL

Proposal: Widened field access and gates (retrospective)

Location: Land at (OS 7747 6552), Hillhampton, Great Witley

PC Comments: Objects to the application. The gates are wider than is necessary for their agricultural needs.

iii) **Application:** M/26/00014/FUL

Proposal: Temporary vehicular access off Stourport Road, (serving the Bloor Homes residential site) for a period of 3 years)

Location: Land at (OS 7566 6597), Worcester Road, Great Witley

PC Comments: Supports the temporary vehicular access off Stourport Road, however would wish to enforce the planning condition keeping site traffic off Stourport Road.

iv) **Application:** M/26/00228/CLE

Proposal: Certificate of lawfulness for the existing development and use of a dwelling and land used in association with it as a garden, not in accordance with planning approval MH 1988/86 granted on 12th November 1986.

Location: Penlake House, Structons Heath, Great Witley, Worcester, WR6 6JA

PC Comments: No Comment

v) **Application:** M/26/00050/HP

Proposal: Proposed extension, alterations and new garage (to include removal of existing dilapidated outbuildings)

Location: Ebor House, Worcester Road, Great Witley, Worcester, WR6 6JT

PC Comments: The development is large and the garage should remain on the same footprint of the existing site and not become a stand alone property to the site. It would be preferable to maintain the original timber framed style of architecture, as the three black and white houses were part of the Witley Court estate and would be appropriate to retain the existing style.

b. To **note** the following decisions made by the planning authority:

i) **Application:** M/25/01723/FUL

Proposal: Construction of a replacement dwelling. Variation of condition 2 of M/24/00320/FUL

Location: Ardachie Slyng, Worcester Road, Great Witley, Worcester, WR6 6HP

MHDC Decision: **Approved**

ii) **Application:** M/25/00810/RM

Proposal: Reserved matters relating to layout, scale, appearance and landscaping (pursuant to outline planning permission reference M/23/01309/OUT allowed on appeal

APP/J1860/W/24/3350677) for 90 dwellings along with associated drainage, highway and green infrastructure.

Location: Land at (OS 7566 6597), Worcester Road, Great Witley

MHDC Decision: **Approved**

16. Discuss Street Naming (Bloor Homes)



GREAT WITLEY & HILLHAMPTON PARISH COUNCIL

17. Finance & Governance (RFO)

- a. To **approve** the bank reconciliation to 31/01/2026 & 28/02/2026 against the bank statement (Chair to sign).
- b. To **approve** the budget/expenditure report to 28/02/2026 (Chair to sign).
- c. VAT Claim for 2024-2025.
- d.
- e. To **approve and initial** the following delegated and contractual payments:

R Lambert	Payroll – January 2026	£488.56
R Lambert	Reimbursement of AED Inspection Books	£26.97
C Bunn	Lengthsman – January 2026	£242.25
Vodafone	Invoice for January 2026`	£7.00
In2Out	Bowens Field Maintenance	£149.48
Sevenside Defibs	Defibrillator/Battery Pack/Pads	£1556.40
Sevenside Defibs	Servicing of Defibs	£180.00
In2Out	Bowens Field Maintenance	£168.16
C Bunn	Lengthsman – February 2026	£255.00
Worcestershire CALC	Third training fee – CiLCA Training	£156.00
R Lambert	Payroll – February 2026	£488.78
C Bunn	Lengthsman – March 2026	£195.50
W Dallow	Reimbursement of post mix for potholes	£20.00

- f. To **note and initial** the following remittance advice:

WCC	Lengthsman scheme – Jan 2026	£242.25
HMRC VAT	VAT 2024-2025	£424.99

18. Highways

Discuss any highways items within the Parish

19. Correspondence

To **note** the following items and **agree** any responses required:

- Email received re: potholes in car park
- Email received re: disruption of ice cream van at village hall car park
- Confirmation of 2026-2027 Precept
- Update from SALC – Changes to Statutory Sick Pay
- Letter to Westerfield College – Lighting Issue on Playing Courts
- Letter of condolence to family of Geoff Goodman
- MHDC Local Government Reorganisation Consultation
- Helping to shape the future of Great Witley Church
- Consultation on Proposed Changes at Great Witley CE Primary School
- Consultation from Bloor Homes of Street Naming

20. Councillors' reports and items for future agenda

Councillors may use this opportunity to **report** minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.

21. Date of next meeting



GREAT WITLEY & HILLHAMPTON PARISH COUNCIL

To **confirm** the date of the next meeting, which is scheduled for Wednesday 13th May 2026.

22. Confidential Items

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) allows the Council to exclude the public and press from items prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This includes items such as HR and where data protection must be observed.

Signed: *RS Lambert*

Date: 12th March 2026

Rachel Lambert, Clerk/RFO to Great Witley and Hillhampton Parish Council